**中山大学专职科研系列人员岗位应聘申请表**

**Application Form for Professional Research Series Positions, SYSU**

编号No.：

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **申请岗位及等级**  Level of Position to Apply |  | **应聘院系（科研机构）及团队**  Team of School / Department/ Institute to Apply |  | **申请学科**  Academic Field to Apply |  |

**一、个人资料Personal Information**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **姓名**  Applicant Name |  | **性别**  Gender |  | **出生年月**  Date of Birth | |  | | **国籍**  Nationality | |  |
| **最高学历、学位**  Highest Degree |  | | **毕业院校**  Degree Institution | | |  | | **毕业时间**  Graduation Year | |  |
| **现聘单位**  Current Employer |  | | **现聘职位**  Current Academic Title | | |  | | **任职年月**  Starting from (M/Y) | |  |
| **从事专业**  Field of Expertise |  | | | | | | | | | |
| **研究方向**  Research Interests |  | | | | | | | | | |
| **身份证号码**  ID No. |  | | | | **电子邮件**  Email | |  | | | |
| **通讯地址**  Mailing Address |  | | | | | | **手机**  Mobile No. | |  | |

1. **学习经历（大学及以上，含海外进修经历）**

**Educational Background** (Bachelor degree and above, overseas study included)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **起 止 年 月Date** | | **学校名称**  **Schools/Institutions Attended**  （海外高校请注明所在国家)  (Country Should be Stated） | **学历/学位**  **Degree Obtained** | **专业**  **Major** |
| **自From** | **至To** |
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**三、工作经历Employment History**

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| **起 止 年 月Date** | | **工作单位/机构Schools/ Institutions of Employment** | **职务Position Held** |
| **自From** | **至To** |
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**四、研究工作（任现职近五年内）**（可另附页）**Research** (most recent 5 years; if current position is shorter than 5 years, please list your research since the position started.; if needed, attach a sheet )

**1. 发表论文（著作）情况Representative Publications**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **序号** | **按全部作者排序（注明学生、通讯作者、共同第一作者、共同通讯作者）、论文题目、刊物名称、出版日期、卷号、期号、起止页码列出**  List of Author(s) (please indicate whether the publication is co-authored with your supervised students, whether you are the correspondence-author, or whether authors share equal authorship), Article Title, Journal Title , Year of Publication, Volume #, Issue #, Pages | | | **刊物类别**  Journal Category | | **收录、引用或转载**  **情况**  No. of Citations |
| **学校**  **标准**  University Standard | **院系**  **标准**  Department Standard |
| 1 |  | | |  |  |  |
| 2 |  | | |  |  |  |
| 3 |  | | |  |  |  |
| 4 |  | | |  |  |  |
| 5 |  | | |  |  |  |
| **序号** | **著作/教材名称**  Published Book(s) Title | **全部作者排序**  List of Author(s) | **出版单位**  Published by | **出版**  **时间**  Year of Publication | **著作**  **总字数**  Total Word Count | **本人撰写字数**  Percentage of Personal Contribution |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |

**2. 承担科研项目情况（不含校内项目）Research Grants (university-level grants not included)**

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| --- | --- | --- | --- |
| **序号** | **按项目来源及类型、项目名称、项目批准号、项目全部参加人员（注明主持人）、起止时间（注明计划完成时间、实际完成时间）、本人承担部分列出**  Source of Funding, Title of the Grant/Project(No.),List of Project Members(project director should be indicated clearly ), Beginning & Ending Dates(planned ending date and actual ending date should be indicated), Portions Responsible. | **经费**  **总数**  Grant  (RMB) | **到帐**  **经费**  Amount  Received (RMB) |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |

**3. 获得已授权发明专利情况Authorized Patents**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **序号** | **专利名称**  Patent Title | **专利号**  Patent # | **专利类型**  Patent Type | **所有专利申请人排序**  List of Applicant(s) | **授权时间**  Patent Date |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |

**五、获奖情况（任现职近五年内）Awards** (most recent 5 years; if current position is shorter than 5 years, please list the awards since the position started.)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **奖项名称**  Name of the Award | **获奖成果名称**  Title of Awarded Achievement | **奖项等级**  Grade of  the Award | **授奖部门**  Awarded by | **获奖时间**  Date | **奖项级别**  Level | **本人排名**  Rank |
|  |  |  |  |  |  |  |
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**六、其他与申请本职位有关的情况(Other Information(in relation to this application)**

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| --- |
| （如社会服务情况、其他奖励等，可另附页）  (Social and community services, administrative and school services, other awards ,etc。Please attach separate sheet, if necessary) |

**七、推荐/咨询人References**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **姓名**  Name | **学衔**  Academic Title | **通讯地址**  Mailing Address | **电话号码**  Phone No. | **电子邮件**  Email |
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学校可能向以上人士咨询申请者的情况，请先行知会上述人士。

The committee may contact the above referees. Please inform them in advance.

**八、声明Declaration**

本人谨此声明以上所有资料及所附证明文件均属真实、符合学术道德规范，并可提供有关身份及资历文件的正本以供核实。本人明白倘若故意虚报资料或隐瞒重要事实，中山大学可取消已发出的口头或书面聘约，即使已获聘任亦可被解聘。

I hereby declare that the information given above is true, correct, complete and in accordance with the academic moral rule. Evidence about my identity and qualifications can be providedfor verification if necessary. I understand that any falsification or failure to state the truth will result in cancellation of appointment even if an oral /written offer has been made, or even if the appointment has begun.

**签名**：

Signature:

**日期：**

Date (Y/M/D)**九、申请人业绩成果统计及审核**

1. **论文、著作/教材**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **统计** | **论文** | | | | | | | | | | | **著作/教材** | | |
| **文科填写** | | | | | **理工医科填写** | | | | | | **总计** | **第一作者或独著** | **其他** |
| **总计** | **独立、第一或通讯作者** | | | **其他** | **总计** | **独立、**  **第一作者** | **共同第一作者** | **通讯**  **作者** | **共同通讯作者** | **其他** |
| **一A** | **一B** | **重要核心** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 论文是ESI顶尖论文；其中，论文是ESI高被引论文；论文  是ESI热门论文。 | | | | | | | | | | |
| 院系审核意见：  审核人签字： 单位（公章）：  年 月 日 | | | | | | | | | | | | | | |

1. **科研项目**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **统计** | **国家级** | | **部省级** | | **厅局级** | | **其他** |
| **主持** | **参加（前三）** | **主持** | **参加（前三）** | **主持** | **参加（前三）** |
|  |  |  |  |  |  |  |
| 院系审核人签字:  单位（公章）：  年 月 日 | | | 科研主管部门审核意见：  **已对申请人在本栏目填写的项内容，包括项目来源及类型、项目名称、经费、参加者排序、申请时间及结项时间、统计等信息进行审核。**  审核人签字：  单位（公章）：  年 月 日 | | | | |

1. **专利**

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| --- | --- |
| **申请人共获得已授权发明专利**  **项。**  院系审核人签字:  单位（公章）：  年 月 日 | 科研主管部门审核意见：  **已对申请人在本栏目填写的项内容，包括专利名称、专利号、专利类型、申请人排序、授权时间、统计等信息进行审核。**  审核人签字：  单位（公章）：  年 月 日 |

**填 表 说 明（无需打印）**

**Notes(excluding this page)**

1. **申请中山大学专职科研系列岗位者，填写本表，表格内如无内容填写时要写“无”。填妥后请用A4纸双面打印。Applicants for the Professional Research Series Positions should fill in this form. Please fill in NONE when there is not any appropriate information to be filled in. Please print the form in A4 paper on both sides.**
2. **若填写内容较多，可插入行、调整字体大小、表格内部宽度，但不得改变页面内容格式和表格其他结构。若加附页，请严格依照本表格式与大小，页码标为附X-1、附X-2等（如第四项研究工作，增加附页，页码标为附四-1、附四-2等）。Please adjust the font size and width of the table or add columns to the table when the space is not enough. However, the content and format of each page should not be changed. The format of attachments should be in accordance with the relevant part of the main form and should be labeled as ATTACHMENT-X-1 (for example, if there is attachment in the Fourth part: Research, the attachment should be labeled as ATTACHMENT-IV-1, ATTACHMENT-IV-2, etc.)**
3. **申请学科：填至二级学科；从事专业：填写专业名称；通讯地址：填写可以通过邮政方式接收信件的实际地址，建议填写家庭地址。In the first part of the form: *Discipline to Apply* should specify the sub-disciplines; *Field of Expertise* should specify the name of subject; *MailingAddress* is supposed to be your home address.**
4. **第二项学习简历：请从大学开始，按自然时间顺序填写，分大学本科、硕士、博士等阶段；*Educational Background:* bachelor degree and above should be stated in chronological order.**
5. **第三项工作经历按不同工作单位/机构任不同职务经历的顺序填写；博士后阶段按工作经历填写。*Employment History:* all employers worked for and positions held should be stated in chronological order. Postdoctoral experience should be stated in this part.**
6. **第四项研究工作*Research***

**（1）代表性论著请按相应要求填写，作者中有本人指导的学生时，请在学生名字处注明；刊物类别，文科学校标准根据学校社科处颁布的《重要期刊目录》按一类、二类、三类填写，理工医科按SCI/EI/ISTP填写。*RepresentativePublications*: Please fill in the table according to the requirements. Please indicate the student you supervised if he/she is one of the authors. *Journal Category:* Applicants from humanities & social sciences should indicate LevelⅠ, Ⅱor Ⅲ according to the standard of *Important Directory of Periodicals*issued by the Office of Social Sciences and Humanities; applicants from science and engineering, medical science should indicate SCI/EI/ISTP.**

**（2）承担科研项目：不含校内项目，按项目来源、项目名称、项目批准号、项目全部参加人员（注明主持人）、起止时间、本人承担部分列出。*Research Grants:* university-level grants are not included; please list the following information: Source of Funding, Title of the Grant/Project(No.),List of Project Members(project director should be indicated clearly ), Beginning & Ending Dates, Portions Responsible.**

1. **业绩成果均为任现职近五年内所取得。任现职超过五年，则填写近五年内的成果；任现职未超过五年，则填写任现职以来的成果。Achievements should be those gained over the past five years and in the current position. If current position is held longer than five years, only include achievements gained in the recent five years. If current position is held shorter than five years, please include achievements gained since the starting date of the position.**
2. **表格填写完毕，请申请人用钢笔或签字笔在确认处签字并注明日期。 Upon completing the form, please sign your name and the date with a fountain pen or gel pen.**
3. **请将填妥的表格，连同学历、各类证明材料的复印件，寄/送到所应聘的院系。Please mail the form, CV and credentials to the school/ department that you apply to.**
4. **申请者所提供的资料将用作招聘或其它与聘用有关事宜，供大学有关部门、委员会或其它处理招聘或聘用事宜的人士查阅。招聘或聘用程序完成后，未获录用的申请者资料如已无需保留，将全部销毁。申请表格及重要材料请申请者留副本。Materials offered by the applicants are only used for the interview and appointment. They are checked by relevant departments, committees and persons in charge of the appointment process. When the process is closed, the materials of unsuccessful applicants will be destroyed when it is no longer necessary to keep them. The applicant is advised to keep a copy of the form and important application materials.**